

**ΟΙΚΟΝΟΜΙΚΟ  
ΠΑΝΕΠΙΣΤΗΜΙΟ  
ΑΘΗΝΩΝ**



**ATHENS UNIVERSITY  
OF ECONOMICS  
AND BUSINESS**

***Library and EDC  
of the Athens University of  
Economics and Business***

***Collections and Services***

**Presentation  
Erasmus+ Staff Training Programme  
AUEB, 23 June 2015**

# LIBRARY OF AUEB

## General



- One central Library founded in 1920, the oldest academic economic library in Greece.
- Aims to meet the teaching, learning and research needs of AUEB academic community in the fields of Economics, International and European Economic Studies, Business Administration, Marketing and Communication, Management Science and Technology, Accounting and Finance, Informatics and Statistics.
- Aims to be an integrated centre of research and scientific information for the whole University:  
undergraduate and postgraduate students, PhD and postdoc students, professors, researchers, administrative staff, visitors.
- Open to the wider academic community of Greece and to all citizens.

# LIBRARY OF AUEB

## Location



- ✓ Located on the 1<sup>st</sup> and 2<sup>nd</sup> floor of the main University building, 1 auxiliary place and rolling shelves in the basement and one room outside the University building, all for old material.
- ✓ 5 Departments in terms of organizational and operational structure:
  - Study Room - Circulation Desk
  - Books Department
  - Journals Department
  - Documentation Centres
  - IT Department.

# LIBRARY OF AUEB

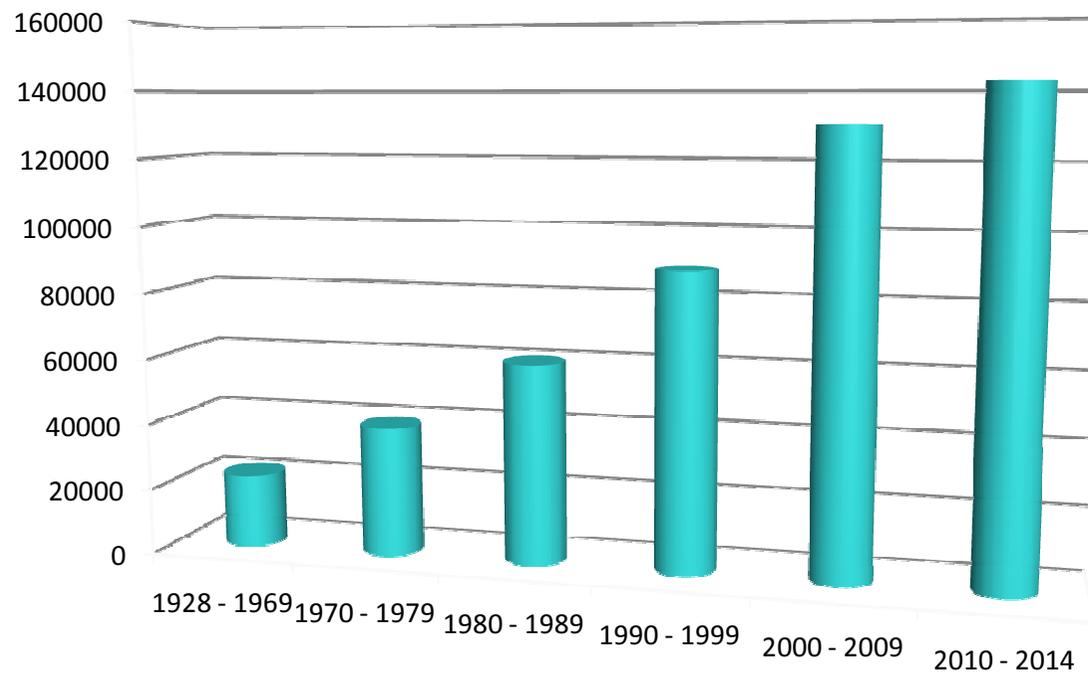
## Collections (i)



- ✓ Open Access Collections
  - Textbooks
  - Research books
  - Reference books (dictionaries, almanacs, encyclopedias)
  - General interest books
  - Theses and dissertations
  - Statistical publications
  - Official publications and documents
  - Scientific journals (700 titles, 43 current print subscriptions)
  - Working and discussion papers
  - Newspapers (Financial Times, Le Monde, Wall Street Journal ,etc)
  - CD-ROMs.
  
- ✓ Closed collections
  - Old economic material (from 2<sup>nd</sup> half of 19<sup>th</sup> century & 1<sup>st</sup> half of 20<sup>th</sup> century)
    - Rare monographs
    - Old series & books
    - Back numbers of Journals.

**200.000 volumes of printed material**

### Printed collection development



# LIBRARY OF AUER

## Collections (iii)



- ✓ International library standards
  - Anglo-American Cataloguing Rules 2
  - Dewey Decimal Classification (DDC)
  - Macrothesaurus (OECD) and Eurovoc thesaurus (European Parliament) for subject indexing in Greek, English and French.
- ✓ Fully automated collections in terms of cataloguing and indexing, using Horizon 7.3 Library Information System (Unimarc records).
- ✓ The Library's bibliographical database is publicly available via Online Public Access Catalogue (OPAC) and searchable by author, title, subject, ISBN, ISSN, classification number, one or more keywords, etc.

# LIBRARY OF AUEB

## Electronic sources (i)



- 20.000 peer- reviewed e-journals in full text via:
  - ✓ EBSCO (Business Source Complete)
  - ✓ JSTOR
  - ✓ HEAL link (consortium of Greek academic libraries)
  
- 22.000 e-books
  - ✓ EBSCO (e-book collection)
  - ✓ HEAL link (Elsevier, Emerald, IEEE proceedings, Springer, Taylor & Francis, Wiley)
  
- 21 databases, e.g.
  - ✓ ISI Web of Science
  - ✓ ICAP Data (Economic data and balance sheets of 35.000 Greek enterprises )
  - ✓ Journal Citation Reports (impact factor)
  - ✓ OECD iLibrary
  - ✓ Scopus
  - ✓ SSRN
  - ✓ SIAM journals

# LIBRARY OF AUEB

## Electronic sources (ii)



- Sector studies
  - ✓ 200 sector studies regarding the entire greek economy
- Kallitsounaki's Economic and Social Sciences Archive
  - ✓ Quarterly economic journal (1928 – 1971) published by Professor Dimitrios Emm. Kalitsounakis, who has maintained his professorial chair of Political Economy at the AUEB for 37 consecutive years and was its rector between 1958 and 1959. The journal digitized in 2005 and is available via Google Books.

# LIBRARY OF AUEB

## Services



- ✓ Borrowing
- ✓ Interlibrary loan
- ✓ Reading room
- ✓ Users education – information literacy
- ✓ Coaching of users
- ✓ Photocopying & printing services
- ✓ Work stations for research
- ✓ Website
- ✓ OPAC
- ✓ Federated search tool for journals
- ✓ Remote access - VPN

According to Library Regulations:

- ✓ Every member of the University can become member of the Library and has the right to access Library's holdings and collections and borrow items with the use of a library card which can be obtained at the Circulation Desk.
- ✓ Every member of the University has direct access to Library's e-resources from University premises. For remote access, AUEB academic community can use the Virtual Private Network (VPN) of the University.
- ✓ External users can visit the Library, use the printed and electronic sources and photocopy or print items. They can borrow only if they are members of another academic library which participates in the "interloan" project.

# LIBRARY OF AUEB

<http://www.lib.aueb.gr>



- ✓ All electronic sources and services are accessible through the site of the Library:
  - OPAC
  - E-journals
  - E-books
  - On-line databases
  
- ✓ Information about collections and e-sources, borrowing conditions, staff, working hours, FAQ, news can also be found on the website.

- ✓ Member of Hellenic Academic Libraries Link) <http://www.seab.gr>  
HEAL-Link is the Consortium of Greek Academic Libraries aiming at:
  - collaboration on journals subscriptions and rational growth of collections of journals
  - creation and function of a Union Catalogue of bibliographic records
  - joint subscription to electronic resources and services and access to a greater number of sources
  - interlibrary loan.
  
- ✓ Founding Member of Hellenic Economic Library Network (2011)  
<http://libnt2.lib.unipi.gr/diovi>  
It is a collaborative library network of Greek economic libraries aiming at:
  - the exchange of services and sources related to economics and
  - the continuance of qualitative and efficient services to readers.

# LIBRARY OF AUER

## Documentation Centres



From the '90s, the University established partnerships with international organizations in order to offer collections and services with added value:

- ✓ European Documentation Centre EDC (1992)  
Partner: European Commission
  
- ✓ Documentation Centre of OECD (1997)  
Partner: Organization for Economic Cooperation and Development
  
- ✓ Documentation Centre of WTO (2004)  
Partner: World Tourism Organization

- ✓ Developing an Institutional Repository and Digital Library which will gather (i) all intellectual production of University (theses, dissertations, papers, conference proceedings, research reports, etc.), (ii) digitized material (old textbooks and journals, rare monographs) related to the economic history of Greece, (iii) historical University archive such as yearbooks, guides, photos.
- Enriching Repository with digitized material while solving copyright issues, adding metadata, drawing up the different policies such as self-archiving, preserving and disseminating material, promoting Repository inside the Institution.
- Participating in the “Integrated Library System as Service ILSaS” which includes: installation of the integrated automation library system “SIERRA” in all participating institutions and transfer of libraries’ data and services in the infrastructure.

# EDCs

## Institutional framework (i)



European Documentation Centres – EDCs:

- constitute an official information relay of European Commission
- created in 1963, the early beginning of European Communities
- established in universities and research institutions under agreement
- operate mainly inside host structure's libraries
- support academia to gather, analyses and distribute facts, ideas and theories on European integration
- target group professors, students, researchers of the host institution, wider academic community, general public.

# EDCs

## Institutional framework (ii)



Till the end of 20<sup>th</sup> century, EDCs are:

- under the aegis of Directorate-General (DG) Education
- managed by Unit “Library, EDCs and Databases”

New phase in EDCs operation since 2001:

- Transfer of their management to DG Communication
- New EU communication strategy in view of the 2004 enlargement
- Evaluation of all official relays, determination of a new framework
- Creation of EUROPE DIRECT Network in 1<sup>st</sup> May 2005, new EDC Agreement which stipulates rights and obligations of host structure and Commission.
- EDCs in non-EU member states renamed in EUi in 2007 and moved to DG External Relations (now European External Action Service).

# EDC Agreement

## Main tasks of the EDCs



- help the host structure to promote and consolidate teaching and research in the field of European integration (educational task)
- make information on the EU and its policies available to the public, both university-based and other (operational task)
- participate in the debate on the EU, when appropriate with other European information relays and networks (communicative task).

# EDC Agreement

## Commission's commitments



- free distribution of official EU publications in printed or electronic format (not award any direct grant)
- networking and supporting of EDCs through staff training
- annual reporting and evaluation of EDC activities
- EC Representations are responsible for establishing new Centres and keeping a well-functioning Network.

# EDC Agreement

## Host structure's commitments



- one librarian/documentalist responsible for EDC management in cooperation with a professor pointed as academic responsible.
- special space, preferably inside the library.
- facilities for the effective operation and promotion of the EDC inside and outside host structure.

# EDCs Network

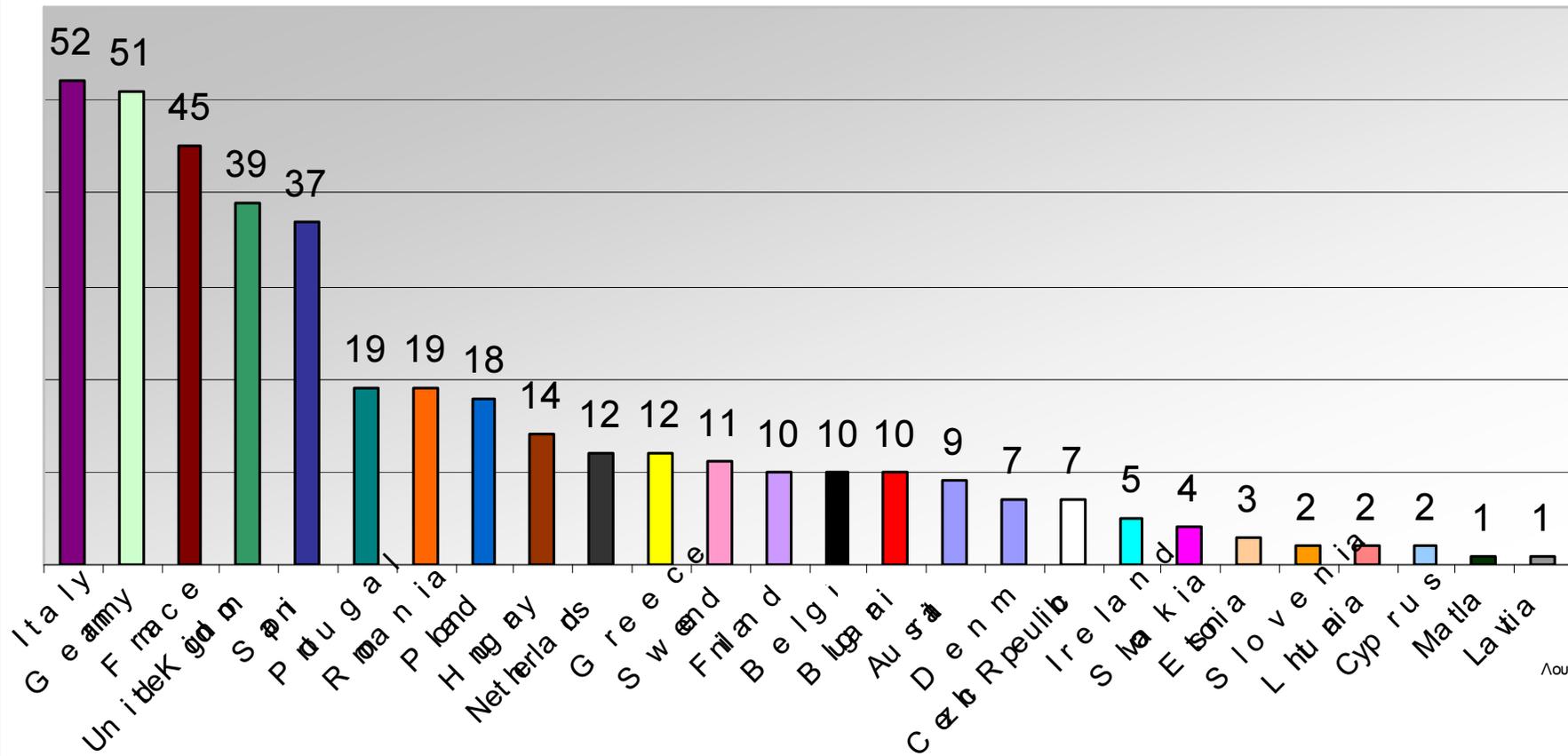
[http://europa.eu/europedirect/meet\\_us/interactive\\_map/index\\_el.htm](http://europa.eu/europedirect/meet_us/interactive_map/index_el.htm)

[http://en.wikipedia.org/wiki/European\\_Documentation\\_Centre](http://en.wikipedia.org/wiki/European_Documentation_Centre)



ΟΠΑ  
ΑΥΕΒ

402 EDCs in the EU

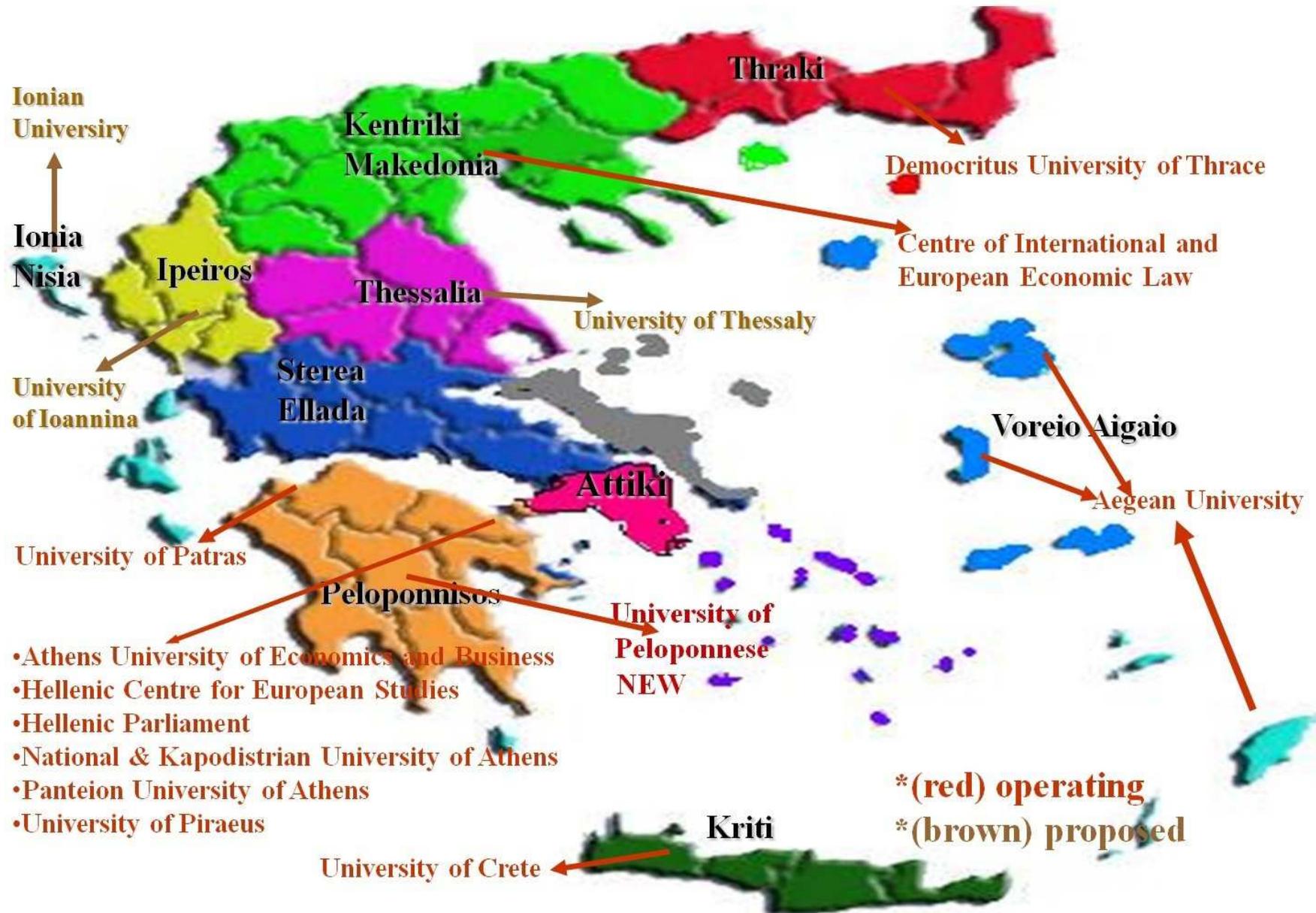


Λουξεμβούργο: 0

## 12 EDCs

- Centre of International and European Economic Law (1978)
- Hellenic Centre for European Studies (1988)
- University of Piraeus (1990)
- Panteion University of Political and Social Sciences (1991)
- Athens University of Economics and Business (1992)
- Democritus University of Thrace (1992)
- National and Kapodistrian University of Athens (1992)
- University of Crete (1999)
- University of Patras (2000)
- Hellenic Parliament (2006)
- University of the Aegean (2006)
- University of Peloponnese (2009)

# Greek EDCs



# Documentation services of EDCs (i)



Rich collections of EU official documents and publications in the 24 official EU languages, printed and electronic form:

- Official Journal of the European Union

Regulations, Directives, Decisions, Treaties, Agreements, etc.

From 1 July 2013 the electronic version of the Official Journal (e-OJ) is authentic and produces legal effects while the paper version will no longer have any legal value.

- COM(mission) and SEC(retariat) Documents

Draft legislation, communications, reports, green papers, white papers

- Opinions and Reports of the European Economic and Social Committee and the Committee of the Regions

- Case-Law of the Court of Justice

- Eurostat -statistical- publications

# Documentation services of EDCs (ii)



Monographs, annual reports, pamphlets, periodicals, newsletters:

- Institutional questions
- Customs union and commercial policy
- Agriculture, silviculture and fisheries
- Employment and labor
- Social questions
- Laws and procedures
- Transport
- Competition and undertakings
- Finance
- Economic questions – consumer
- External relations
- Energy
- Regional policy
- Environment
- Scientific and technical research
- Information, education and culture

# Documentation services of EDCs (iii)



## Websites with official EU information

- Europa – Official Website of the EU <http://europa.eu>
- EU Bookshop – All EU publications <http://bookshop.europa.eu>  
Privileged access for EDCs to EU-Bookshop - bulk orders of general public publications
- Eur-Lex – Access to EU Law <http://eur-lex.europa.eu>
- TED Tenders Electronic Daily <http://ted.europa.eu>
- RAPID - Press Releases <http://europa.eu/press>
- ECLAS - EC Libraries Catalogue <http://europa.eu/eclas>
- Eurostat – Your key to European Statistics  
<http://epp.eurostat.ec.europa.eu>
- Your Europe <http://europa.eu/youreurope/>

# Documentation services of EDCs (iv)



- Processing, cataloguing and indexing EU material using international bibliographic rules, standards and classifications
- Automated single collections available through OPACs
- Access to EU databases, e.g. Europa, EUR-Lex, Eurostat and other European information sources offered by host structure such as scientific journals.
- Training courses, seminars, workshops on EU information sources, learning materials, teaching aids
- Provision of specialized European information to everyone interested.

# Communication activities of EDCs



- EDC web pages
- Dissemination of EU information in and outside host institution
- Conferences, presentations, exhibitions
- Newsletters, articles, papers, studies
- Promotional material
- Information and promotion activities for specific target groups, e.g. public librarians, students of librarianship, youth networks

# Networking activities of EDCs

Dynamic network with active contacts at national and European level with the support of European Commission and host structures:

- Intranet <http://ednetwork.ec.europa.eu>
- Annual network meetings at national and European level
- Training seminars and visits to EU institutions
- Mailing lists and discussion groups,  
Eurodoc discussion list <http://eurodoc.jiscmail.ac.uk>
- National coordinator  
From 2007 University of Piraeus, AUEB 1998-2007
- Pan-European Working Groups and exchange programs
- Common webpages and information tools
- Joint organization of training, information & promotion activities
- Exchange information, share good practices and expert knowledge.

# Cooperative Tools and Services of EDCs



- Draw, develop, apply new information and communication tools with (inter)national cooperation of Centres, for example websites, repositories, databases, reference services, portals.
- Traditional EDCs services enriched with modern, cooperative electronic services.
- Best practices in serving users and providing European information.



# Cooperative Tools and Services of EDCs



- Greece  
Common webpage and e-mail address  
<http://www.edc-networking.gr>, [edc@edc-network.gr](mailto:edc@edc-network.gr) &  
Common repository <http://digilib.lib.unipi.gr/ket/>
- Germany & Austria - Archi<http://digilib.lib.unipi.gr/ket/?DoK> Repository of  
EU Documents  
<http://www.archidok.eu>
- Italy - Common webpage of Italian EDCs, common information actions and  
campaigns, wikiguide, catalogue of EU periodicals  
<http://www.cdeita.it/>
- Spain – European Union Digital Archive  
<http://seda.uji.es/info-en.html>
- United Kingdom – European Sources Online  
<http://www.europeansources.info>

# EUROPE DIRECT Network (i)

<http://europa.eu/europedirect/>



Europe Direct offers:

- A central information service reachable by phone **080067891011** or Internet in any official EU language (free answers)
- local information services in every EU country providing information tailored to local needs:
  - ✓ Europe Direct Information Centres (EDICs)
  - ✓ Team Europe speakers
  - ✓ European Documentation Centres

# EUROPE DIRECT Network (ii)



## Europe Direct Information Centres (EDICs)

- act as an interface between EU and citizens at local level
- distribute information and advice about the European policies and programmes
- promote local and regional debate about EU issues
- give public the opportunity to send feedback to the EU institutions
- new generation of EDICs 1/1/2013-31/12/2017
- 18 EDICs in most of the Greek regions,  
500 Centres all over EU member states.

# EUROPE DIRECT Network (iii)



## Team Europe – Export Speakers

Experts who can lead presentations, workshops or debates on various EU issues. They also give interviews and write articles for the media. The network has started in 1989 and has 10 members in Greece. In 2011 they have written an extensive report about the Policies of EU and Greece:

[http://ec.europa.eu/ellada/pdf/european\\_meletes\\_web.pdf](http://ec.europa.eu/ellada/pdf/european_meletes_web.pdf)

[COMM-REP-GR-TEAMEUROPE@ec.europa.eu](mailto:COMM-REP-GR-TEAMEUROPE@ec.europa.eu)

# Representation of European Commission in Greece

<http://ec.europa.eu/hellas>



- Coordination of EU information Relays and Centres
- Organization of activities, conferences, debates, seminars for target group of citizens, e.g. women, youth, enterprises
- Publication of books, pamphlets, reports, newsletters
- Information campaigns such as “EU passenger rights 2013-2014”
- Press releases, memos, invitations to press conferences.

**ΕΥΧΑΡΙΣΤΟΥΜΕ ΠΟΛΥ  
ΓΙΑ ΤΗΝ ΠΡΟΣΟΧΗ ΣΑΣ!**

**THANK YOU FOR YOUR ATTENTION!**

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Library – European Documentation Centre